

Date _____



Checklist for Enrollment (Staff will initial each item turned in.)

Student Name _____

Grade _____

New Student Enrollment (complete front and back)

2 Proofs of Residence - 1st proof must be: KUB, Lease, or Mortgage
2nd proof can be: State ID, Driver's Licence, Vehicle Registration,
Voter Card, Green Card

Official Birth Certificate (copy)

Tennessee Health Record (Immunizations) - 7th grade or new to KCS

Physical from doctor or checked on the TN Health Record - new to KCS only

Migrant/Occupational Survey

Home Language Survey - new to KCS only

Guardianship/Custody Papers/Parenting Plans/Issues

Circle one: Yes or No

Parent Signature _____

Special Education Records or 504

Circle one: Yes or No

Parent Signature _____

Withdrawal Form from Previous School

Name of Previous School _____

Request for Records

Records requested on _____

Records received on _____